

## **CARLINVILLE LIBRARY BOARD MINUTES**

April 7, 2025

The Carlinville Library Board met in regular session Monday, April 1, 2025. President Kris Rosentreter called the meeting to order at 4:30 PM. Members physically present were Liz Burdell, Diane Aikin, Jenna Rosentreter, Polly Eldred, Rosemary Clark, Tom Emery and Dana Yowell, along with Library Director Hannah Miller. A quorum was present.

Public Comments and Correspondence: K. Rosentreter discussed a conversation he had with a former Harvard Librarian regarding Friends of the Library.

The regular minutes of the March 3 meeting were distributed to Board members prior to the meeting. One correction was mentioned; the minutes stand approved with the correction noted.

A copy of the financial report was distributed to members prior to the meeting. J. Rosentreter indicated the library will receive another tax deposit from the County soon. A motion was made by Aikin and seconded that the treasurer's report and paying of bills be accepted. The motion passed unanimously by a roll call vote.

### **OLD BUSINESS:**

### **NEW BUSINESS**

**FY26 LIBRARY BUDGET APPROVAL WITH POSSIBLE EXECUTIVE SESSION:** After a lengthy discussion and many questions answered a motion was made by Eldred and seconded by Emery to approve the 2026 operating budget. A roll call vote was taken with 7 members voting yes and one member abstaining.

### **STANDING COMMITTEES FOR GOVERNANCE, FINANCE AND STRATEGIC**

**PLANNING:** K. Rosentreter discussed members being involved in three different standing committees: Governance, Finance and Strategic Planning. We discussed the various suggestions of what each committee would be responsible for reviewing on a possible quarterly basis. Members will think about what committee they would like to work with and discuss at the May meeting.

**SEXUAL HARASSMENT TRAINING FOR ALL BOARD MEMBERS:** All members present had taken an on-line Sexual Harassment Prevention Training PDF prior to the meeting and signed a printed certification form at the meeting.

### **LIBRARIAN REPORT:**

Happy Library Week! April 6-12; spread the word, and celebrate the importance of public libraries this week (and every week).

The recent Federal cuts to the Institute of Museum and Library Services (IMLS) will definitely affect our library. Money from IMLS helps fund Illinois Heartland Library System's most vital programs, including things as basic as our daily interlibrary loans. This will start affecting our library and others in Illinois as soon as this fall. Federal funding is also used to fund the Illinois

Library grants such as the Construction Grant. We used this grant in 2022 to replace our 20-year old, leaking HVAC system.

18 new library cards were made in March. 31 resident card renewals were recorded in March and 8 non-resident cards were renewed. 2564 total physical items were checked out in March. 658 additional e-resources were checked out on Libby this month by 271 unique users.

12 year old 4-H Volunteer Coordinator, Greta Dickison led 2 groups of 4-H kids and parents (over 20 total) for volunteer hours at the library March 1st.

The Carlinville Head Start class visited the library again on March 10. They were read a story, made a bracelet, went on a spring-themed scavenger hunt and each got to check out a book to take back to the Center.

Max Schaad, a visiting TA at Blackburn College, has volunteered to teach the series of computer basics classes from the PLA DigitalLearn grant for Director Miller.

Quinn Reiher from the Macoupin County Sheriff's Office and Jail asked if the library had any books that could be donated to the jail. Director Miller packed 3 boxes of paperback books to donate.

Director Miller submitted the Illinit 'Traffic Survey' and Library Certification on March 5th. This survey tallies interlibrary loans to and from our library. We sent out 6,927 items to fulfill requests at other libraries in-state and out of state and we borrowed a total of 9,136 items from other libraries.

Storytime welcomed 33 kids and 27 caregivers during the 4 sessions in March. 15 kids, 10 adults came to LEGO Free building on March 17th, and 13 kids and 12 adults came to Pi Day with Stop-Motion Animation. 2 new kids learned stop-motion, thanks to the library laptops we have available now.

9 kids attended CrafterSchool on March 17th. 10 kids and 7 adults came to the April Fools Day Crafternoon.

Chess Club met and 8 people attended March 10, with 10 people attending on March 24th. The library will hold a chess tournament on May 12th. Cook the Books club met on March 20 with 12 people in attendance.

3 people attended the Cybersecurity Basic class on March 26th taught by Blackburn Visiting TA, Max Schaad.

**ADJOURNMENT: 5:19 PM**

Submitted by Secretary Dana Yowell

